



St Edmundsbury
BOROUGH COUNCIL

St Edmundsbury Borough Council

Cabinet Decisions Notice
(Published: Wednesday 28 March 2018)

The following decisions were taken by the Cabinet on **Tuesday 27 March 2018** and, if not called in by Councillors, will come into operation on Monday 9 April 2018. This procedure does not however, apply to decisions that have been recommended to Council for a final decision (and which are also indicated within the decisions below). An executive decision may be called in, in accordance with the Overview and Scrutiny Committee Procedure Rules contained within Part 4 of the Council's Constitution, by at least five Councillors submitting the required call-in request form to the Assistant Director (HR, Legal and Democratic Services) (e-mail: democratic.services@westsuffolk.gov.uk) **by 5.00 pm on Friday 6 April 2018.**

Should you have a query regarding any of the decisions taken, contact should be made with the named officer in the first instance, either on the telephone number listed against their name, or via email using the format firstname.surname@westsuffolk.gov.uk. Alternatively, you may also contact the relevant Portfolio Holder on the telephone number listed against their name, or via email using the format firstname.surname@stedsb.gov.uk. Contact may also be made via Democratic Services, St Edmundsbury Borough Council, West Suffolk House, Western Way, Bury St Edmunds Suffolk, IP33 3YU

Agenda Item and Report No.	Declarations of Interest/Dispensations Granted	Decision(s) (including recommendations to Council)	Reason(s) for Decision(s)	Other Options Considered and Reasons for Rejection	Contacts
Item No. 7 CAB/SE/18/019	None	<u>Recommendations of the Overview and Scrutiny Committee: 7 March 2018: West Suffolk Information Framework</u> RESOLVED: That the West Suffolk Information Framework, attached as Appendix A to Report No: OAS/SE/18/008, be approved.	The Cabinet was supportive of the work of the Overview and Scrutiny Committee in shaping the Information Framework, agreeing with the vision regarding using information to its maximum potential in West Suffolk, in order to improve services and create better outcomes for our residents, customers, visitors, businesses, partners and communities, and in line with the key principles set out in the report.	It is not compulsory for councils to have an Information Framework in place, however, this can result in a lack of direction and outcomes that councillors and staff are working towards.	<u>Portfolio Holder:</u> Cllr Ian Houlder 07970 729435 <u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245

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Item No. 8 CAB/SE/18/020	None	<p><u>Recommendations of the Overview and Scrutiny Committee: 7 March 2018: Lettings Policy</u></p> <p>RESOLVED:</p> <p>That the revised Lettings Policy, attached at Appendix 1 to Report No: OAS/SE/18/005, be approved.</p>	<p>Revisions were required as a result of recent case law and to ensure that the Lettings Policy was compliant with the requirements of the Homelessness Reduction Act 2017 which comes into force on 3 April 2018. The Cabinet supported the proposed changes, having noted that the revisions had been subject to consultation and agreement of the Home-Link (Choice Based Lettings scheme) partners of the Cambridge and West Suffolk sub-region.</p>	<p>To continue with the current Lettings Policy; however, this would mean the West Suffolk councils would not be compliant with the requirements of the Homelessness Reduction Act 2017 or consistent with other councils within the Home-Link scheme.</p>	<p><u>Portfolio Holder:</u> Cllr Sara Mildmay-White 01359 270580</p> <p><u>Officer:</u> Davina Howes Assistant Director (Families and Communities) 01284 757070</p>
Item No. 9 CAB/SE/18/021	None	<p><u>Tackling Rogue Landlords: Civil Sanctions Policy</u></p> <p>RESOLVED:</p> <p>That the Housing Standards – Civil Sanctions Policy contained in Appendix A to Report No: CAB/SE/18/021, which describes the new measures and sanctions which will support existing enforcement work and pro-active inspection programmes, be adopted; and</p> <p>RECOMMENDED TO COUNCIL (24 April 2018):</p> <p>That the new delegations regarding the enforcement powers be incorporated into the Scheme of Delegation, contained in Part 3 of the Constitution,</p>	<p>Adoption of the new Civil Sanctions Policy will enable the West Suffolk councils (Forest Heath District and St Edmundsbury Borough) to make use of new enforcement powers to tackle the small number of rogue landlords in West Suffolk and improve the wellbeing of tenants. Approval of the necessary delegations to enable the necessary enforcement powers to be exercised by appropriate officers will be sought by Council on 24 April 2018.</p>	<p>The West Suffolk councils could choose not to adopt the new policy but would not then be able to make use of the new legislation and sanctions. The approval of a policy is favourable in that it enables the small number of rogue landlords to be tackled and the interests of tenants and compliant landlords to be protected.</p>	<p><u>Portfolio Holder:</u> Cllr Sara Mildmay-White 01359 270580</p> <p><u>Officer:</u> Andrew Newman Service Manager (Housing Standards) 01638 719276</p>

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		to enable these sanctions to be enforced.			
Item No. 10 CAB/SE/18/022	None	<u>Workforce Strategy 2018-2020</u> RESOLVED: That the Workforce Strategy as contained in Appendix 1 to Report No: CAB/SE/18/022, be approved.	The Workforce Strategy sets out the West Suffolk Councils' vision for their people and identifies the areas needed to focus on to achieve their ambitions. It looks at the composition of the workforce and the current skills set and the skills needed for the future. It identifies how the Councils will continue to recruit and develop their workforce and work with their communities to make sure the right people, the right skills and the right behaviours are in place. The Strategy aims to enable West Suffolk to be a confident, co-operative and high performing organisation in every aspect of its work addressing the needs of its customers and communities, together with promoting West Suffolk as an employer of choice.	Not to produce a Workforce Strategy; however, the vision and direction for our people would not necessarily be clearly identified, nor would the areas we need to focus on to achieve our ambitions and priorities set out in the West Suffolk Strategic Framework for addressing the needs of our customers and our communities be clearly acknowledged.	<u>Portfolio Holder:</u> Cllr Ian Houlder 07970 729435 <u>Officer:</u> Wendy Canham Service Manager (Human Resources and Organisational Development) 01284 757006
Item No. 12 CAB/SE/18/024	None	<u>Haverhill Leisure Centre Investment</u> RESOLVED: That capital spending of £1,443,000 from the Strategic Investment Fund that was approved by Council in December 2016 (Report No: COU/SE/16/021), be approved, together with a further £25,984 from the Strategic Priorities and	The Cabinet supports the proposed improvements to Haverhill Leisure Centre, details of which are summarised in the report. A financial evaluation of the scheme has been conducted, as outlined in the report. In addition, the scheme will deliver against the principles of the Council's	To not invest in the leisure centre would mean an opportunity to reduce the management fee to Abbeycroft Leisure is missed. To design an alternative scheme	<u>Portfolio Holder:</u> Cllr Jo Rayner 07872 456836 <u>Officer:</u> Jill Korwin Director 01284 757252

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		<p>Medium Term Financial Strategy reserve to deliver the improvements to Haverhill Leisure Centre outlined in Report No: CAB/SE/18/024.</p>	<p>Promoting Physical Activity Framework by encouraging a wider range of users to use the facilities. Whilst the final scheme is 1.7% over budget at a total cost of £1,525,984, there is cost certainty and any overspend on this amount will be Alliance Leisure's (the commissioned leisure facility developer specialising in the provision of local authority, education and leisure trust facilities) liability and not the Council's responsibility (with the exception of any issues arising from the asbestos survey). In addition to this investment, Abbeycroft Leisure has agreed to invest a further £200,000 of their own reserves to bring the project to reality and meet customer expectations.</p>	<p>for leisure centre improvement, however it should be noted that this scheme has been designed on the advice of leisure industry experts.</p>	
<p>Item No. 13 CAB/SE/18/025</p>	<p>None</p>	<p><u>Revenues Collection Performance and Write Offs</u></p> <p>RESOLVED:</p> <p>That the write-off of the amounts detailed in the exempt appendix to Report No: CAB/SE/18/025, be approved, as follows:</p> <p>(1) Exempt Appendix 1: Council Tax totalling £19,340.13 (2) Exempt Appendix 2 : Business</p>	<p>The total amount detailed in the decision has been written-off. Detailed reasons for the decision are included in Exempt Appendices 1 and 2 to Report No: CAB/SE/18/025.</p>	<p>The Council currently used the services of the ARP Enforcement Agency to assist in the collection of business rates and also had online tracing facilities. It was not considered appropriate to pass the debt onto another agency. In the event that a</p>	<p><u>Portfolio Holder:</u> Cllr Ian Houlder 07970 729435</p> <p><u>Officer:</u> Rachael Mann Assistant Director (Resources and Performance) 01638 719245</p>

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		Rates totalling £128,925.73		written-off debt became recoverable, the amount was written back on and enforcement procedures were re-established.	
<p>Item No. 17</p> <p>EXEMPT CAB/SE/18/026 (para 3)</p> <p>(Notice of this decision being taken was detailed in a Special Urgency Notice published on 22 March 2018)</p>	None	<p><u>Late Urgent Exempt Item: Investing in our Commercial Asset Portfolio (para 3)</u></p> <p>RESOLVED: That:</p> <p>The decision is contained in the exempt version of this Decisions Notice.</p> <p><i>(This decision and associated papers will be available in the public domain in due course)</i></p> <p><i>(Note: This decision is not subject to call-in, as detailed in the Special Urgency Notice published on 22 March 2018)</i></p>	<p>The reasons for the decision are contained in the exempt version of this Decisions Notice.</p> <p><i>(The reasons for the decision will be available in the public domain in due course)</i></p>	<p>Other options considered and reasons for rejection are contained in the exempt version of this Decisions Notice.</p> <p><i>(Other options considered and reasons for rejection will be available in the public domain in due course)</i></p>	<p><u>Portfolio Holders:</u> Cllr John Griffiths 07958 700434</p> <p>Cllr Alaric Pugh 07930 460899</p> <p><u>Officers:</u> Ian Gallin Chief Executive 01284 757001</p> <p>Julie Baird Assistant Director (Growth) 01284 757613</p>

Leah Mickleborough
Service Manager (Democratic Services) and Monitoring Officer
28 March 2018